

LIPAN-KICKAPOO WATER CONSERVATION DISTRICT

MINUTES OF THE REGULAR BOARD MEETING

August 7, 2024

The Board of Directors met in regular session at the Lipan-Kickapoo WCD office at 8934 Loop 570, Wall, Texas. Members that were not present, Thomas Kelso, Wendi Wilde, and Kevin Nihues.. The general manager was also present.

- 1) The meeting was called to order at 7:30 A.M. by the Board President - Brandon Ripple.
- 2) Public Comments. - No members of the public in attendance
- 3) Minutes of the previous regular meetings on April 3, 2024 and June 5, 2024 were reviewed.
Motion by Bill Lange, second by William Halfmann to approve the minutes of the previous regular meetings on April 3, 2024 and June 5, 2024.
Motion Passed 4-0.
- 4) The Financial Report and payments for April - July 2024 were reviewed.
Motion by William Halfmann, second by Bill Lange to approve the Financial Report and ratify the payments for April - July 2024 as presented.
Motion Passed 4-0.
- 5) Review and approve unpaid bills. No bills presented for payment. Discussion on allowing Comdata and Mortgage be paid by bill pay when over \$1,000 without two signatures. Tabled until next meeting.
No Action Taken.
- 6) Discussion was held on a proposed Budget Amendment #1 for the current fiscal year ending September 30, 2024. Funds would be moved between line items, but the overall Budget total would remain the same.
Motion by William Halfmann, second by Steven Hoelscher to approve the proposed Budget Amendment #1 for the current fiscal year ending September 30, 2024.
Motion Passed 4-0.
- 7) Discussion was held on a letter of engagement with Eckert & Company to conduct financial audit for the fiscal year ending September 30, 2024.
Motion by William Halfmann, second by Bill Lange to sign a letter of engagement with Eckert & Company to conduct a financial audit for the fiscal year ending September 30, 2024.
Motion Passed 4-0.
- 8) Review and possible action on any Rules Violations reported by District staff. None were reported.
No Action Taken.
- 9) **General Manager's Report.** As a matter of record, the manager presented information on district activities for the months of April - July 2024. Included in the report were Highlights, Meetings Attended, Field/Lab Operation, Office Operation, Water Management Operation, and Miscellaneous Activities. General Manager discussed moving his payment for Property Maintenance to October of each year. Tabled until next meeting. Also discussed using left over money for windows to paint around the windows after installed. Trees have been trimmed.
Motion was made by Bill Lange, second by William Halfmann to accept General Manager's Report.
Motion Passed 4-0.
- 10) Budget Workshop for Fiscal Year 2024-2025 was held.
No Action Taken.

11) Meeting Schedule.

a) Next Regular Meeting tentatively set for September 4th, 2024 (1st Wednesday) at 7:30 AM.

On the Agenda will be:

- 1) Amend the Budget for FY 2023-2024, if needed.
- 2) Adopt Budget for FY 2024-2025
- 3) Adopt a Tax Rate to fund the budget

12) Motion by Williaml Halfmann, second by Steven Halfmann to adjourn.

Motion Passed 4-0.

Meeting was adjourned.

September 4, 2024

Date

Attest

Presiding Officer