

PUBLIC COMPLAINTS

NOTICE OF COMPLAINT

This form must be filled out completely by a member of the public filing a complaint with the General Manager or designee, in accordance with the policy established by the Board or any exceptions outlined therein.

- 1. Name _____
- 2. Address _____
- 3. Home telephone _____
- 4. If you will be represented in pursuing your complaint, please identify the person or organization representing you.
Name _____
Address _____

Telephone number _____
- 5. Please state the date of the event or series of events causing your complaint.

- 6. Please state your complaint, including the individual harm alleged.

- 7. Please state specific facts that support your complaint (*list in detail*).

- 8. Please state the remedy you seek for this complaint.

Signature of Complainant

Date Submitted